

# MAYOR & COUNCIL AGENDA COVER SHEET

**MEETING DATE:**

May 15, 2006

**CALL TO PODIUM:**

Erica Shingara, Environmental  
Services Director

**RESPONSIBLE STAFF:**

James D. Arnoult, Director of  
Public Work, Parks  
Maintenance and Engineering  
Erica Shingara, Environmental  
Services Director

**AGENDA ITEM:**

(please check one)

	Presentation
	Proclamation/Certificate
	Appointment
	Public Hearing
	Historic District
<b>X</b>	Consent Item
	Ordinance
	Resolution
	Policy Discussion
	Work Session Discussion Item
	Other:

**PUBLIC HEARING HISTORY:**

(Please complete this section if agenda  
item is a public hearing)

Introduced	
Advertised	
Hearing Date	
Record Held Open	
Policy Discussion	

**TITLE:**

**Resolution of the Mayor and City Council Authorizing the  
City Manager to Enter into a Contract for Stormwater  
Management Facilities Maintenance and Repair  
(\$60,000)**

**SUPPORTING BACKGROUND:**

The City of Gaithersburg is required to ensure that City stormwater management facilities are maintained in good condition and are promptly repaired and restored, in accordance with the conditions mandated in the municipal National Pollutant Discharge Elimination System (NPDES) Phase II permit and Chapter 8 of the City Code.

The City has received a cost estimate for cleaning, inspection, maintenance and repairs to the following underground stormwater management facilities:

Forest Oak Replacement	\$3,083.52
Brighton Highlands (2 facilities)	\$22,916.74
Shady Grove Village	\$6,252.88
Woods at Muddy Branch (6 facilities)	\$16,673.28
BO Railroad Olde Towne	\$2,678.96
Cedar Courts Olde Towne (2 facilities)	\$5,663.26
Total	\$57,268.64

Staff would also like to encumber an additional \$2,791.54 for unforeseen contingencies for a total of \$60,000.

This work can be done under the terms of Montgomery County contract IFB#3502050208-AA. The contractor, Storm Water Management Facilities Repair Group, Inc. performs this work for Montgomery County on a regular basis and the City has contracted with this firm to perform similar work in 2004.

The City recently received \$246,949 from the County's Water Quality Protection Charge to support stormwater management facility inspections and maintenance. Funds for this project are available in CIP 82-1.

**DESIRED OUTCOME:**

**Vote on Resolution**

## Resolution Request Form

### REQUEST FORM FOR RESOLUTIONS PERTAINING TO EXPENDITURES FROM THE CITY BUDGET (CONTRACTS/PURCHASES, TRANSFER FUNDS)

(Please attach the Mayor and Council Agenda Cover Sheet to this Form. For contracts/purchases, the Cover Sheet MUST include a list of all bidders and bid amounts.)

Requested by Erica Shingara Date of City Council Meeting: May 15, 2006

#### **AUTHORIZING**

Purchase \_\_\_\_\_ Award Contract \_\_\_\_\_ Transfer Funds \_\_\_\_\_ Negotiate / Execute a Contract  X

#### **BID INFORMATION:**

Advertisement Date: Not applicable  
Participating in Montgomery County Contract IFB#3502050208-AA  
Newspaper(s): Not applicable  
Bids Opened/Tabulated (date): Not applicable

#### **DESCRIPTION OF ITEM(S):**

(Be specific; include quantity, item name, model number, etc.)

Award a contract to not exceed \$60,000 to Stormwater Management Facilities Repair Group, Inc. for underground stormwater management facilities cleaning, inspection, maintenance, and repairs to the following facilities:

Forest Oak Replacement	\$3,083.52
Brighton Highlands (2 facilities)	\$22,916.74
Shady Grove Village	\$6,252.88
Woods at Muddy Branch (6 facilities)	\$16,673.28
BO Railroad Olde Towne	\$2,678.96
<u>Cedar Courts Olde Towne (2 facilities)</u>	<u>\$5,663.26</u>
Total	\$57,268.64

Staff would also like to encumber an additional \$2,791.54 for unforeseen contingencies for a total of \$60,000.

#### **CONTRACTED/PURCHASE FROM:**

Company Name: Storm Water Management Facilities Repair Group, Inc.

Street Address: 8105 Crabapple Lane

P. O. Box Number:  N/A

City/State/Zip: Gaithersburg MD 20879

**CONTRACT/PURCHASE AMOUNT:** \$ 60,000.00

Check One: In the Estimated Amount of \_\_\_\_\_ Not to Exceed  X

**FUNDS TO BE EXPENDED FROM:** Operating Budget \_\_\_\_\_ Capital Improvements Budget  X

Account Number: CIP 82-2 Storm Water Management – 3312 - 598000  
(For Finance Department use only; not to be included in the Resolution)

**VERIFICATION OF AVAILABILITY OF FUNDS** Available \_\_\_\_\_ Not available \_\_\_\_\_

FinanceDept.

Date

Resolution No. \_\_\_\_\_

RESOLUTION OF THE MAYOR AND CITY COUNCIL AUTHORIZING THE CITY  
MANAGER TO ENTER INTO A CONTRACT FOR STORMWATER MANAGEMENT  
FACILITIES MAINTENANCE AND REPAIR

WHEREAS, Section 57 of the City Charter provides that the City Council may permit negotiations of contracts without sealed bids for products and services, where in the opinion of the Council, the interests of the City would be best served by negotiated contracts; and

WHEREAS, the City is required to ensure that City stormwater management facilities are maintained in good condition and are promptly repaired and restored, in accordance with the conditions mandated in the municipal National Pollutant Discharge Elimination System (NPDES) Phase II permit and Chapter 8 of the City Code; and

WHEREAS, the City desires to enter into a contract for stormwater management facilities cleaning, inspection, maintenance and repair; and

WHEREAS, the City wishes to participate in the Montgomery County Contract (IFB#3502050208-AA) for stormwater management facilities maintenance and repair; and

NOW, THEREFORE, BE IT RESOLVED by the Mayor and City Council of Gaithersburg, that the City Manager be and he hereby is authorized to enter into a contract for stormwater management facilities maintenance and repair with Storm Water Management Facilities Repair Group, Inc., 8105 Crabapple Lane, Gaithersburg, Maryland, 20879, in the amount not to exceed Sixty Thousand Dollars (\$60,000); said funds to be expended from the Capital Improvements Program.

ADOPTED by the Mayor and City Council this 15<sup>th</sup> day of May, 2006.

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SIDNEY A. KATZ, MAYOR and  
President of the Council

THIS IS TO CERTIFY that the foregoing  
Resolution was adopted by the City Council  
in public meeting assembled on the 15<sup>th</sup> day  
of May, 2006.

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David B. Humpton, City Manager